

From: [Neff, Jennifer](#)
To: [Nagar, Ila](#); [McDonald, Carrie](#)
Cc: [Tuxbury-Gleissner, Philip](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#)
Subject: NELC 3535
Date: Tuesday, December 23, 2025 12:05:00 PM
Attachments: [image001.png](#)

Good afternoon,

On Thursday, December 11th, the Themes Subcommittee 1 of the ASC Curriculum Committee reviewed a course proposal for NELC 3535 to be included in the GEN Theme: Lived Environments category with a 4 CH Research and Creative Inquiry High-Impact Practice.

The Subcommittee approved the proposal with the following feedback:

- The Subcommittee requests that the department provide a cover letter that details the changes made to the course submission materials in response to the feedback below.
- **Contingency:** The Subcommittee requests clarification on how the five written summaries are scheduled across the semester to ensure that students consistently engage with ELO 1.1. While the written summaries are mapped to the ELO, it is unclear whether these assignments are organized in a way that requires students to address the ELO throughout the semester.
- **Contingency:** The Subcommittee requests that the goals and ELOs be numbered in the syllabus (e.g., goals 1–4 and ELOs 1.1, 1.2, 2.1, 2.2...), rather than presented as bullet points. Numbering the goals and ELOs will make it easier to reference and align them with course activities and assessments throughout the syllabus. [Syllabus p. 2]
- **Contingency:** The Subcommittee requests that the demonstration of competency for the Research and Creative Inquiry HIP extend beyond the classroom. To align with the expectations of the Research and Creative Inquiry High-Impact Practice, this component should be public-facing and foster community engagement, including opportunities for feedback and the exchange of ideas. The goal is to create an experience that goes beyond a traditional research project and engages a broader audience.

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before this course can move forward in the approval process.

I will return NELC 3535 to the department queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact me.

Best,

Jennifer



THE OHIO STATE UNIVERSITY

Jennifer Neff

Curriculum and Assessment Coordinator

The Ohio State University

College of Arts and Sciences

ASC Curriculum and Assessment Services

306A Dulles Hall, 230 Annie and John Glenn Ave, Columbus, OH 43210

614-292-3901 / ascas.osu.edu

Pronouns: she/her/hers